

VILLAGE OF CAMBRIDGE
56 North Park Street
Cambridge, New York 12816

MINUTES, MAY 7, 2014 BOARD MEETING

ATTENDANCE:

Police Chief George Bell
Bill McCarty
Richard Sweeney
James Sweeney
Ashleigh Morris,. Eagle
Brian McKay
Trustee Carman Bogle
Trustee Richard Lederer-Barnes
Mayor Valerie Reagan
Trustee Sara Kelly
Trustee Stephen Robertson
Ray Short
Peter Tonjes (Ed Levins)

1. Meeting opened at 7:00p
2. Trustee Robertson: Thank you to Cambridge Firefighters who entered Eagle Bridge structure – Toleman, Daniel, Laurie, Gray. Unfortunately victim did not survive.
3. Mayor: Written report. See enclosure.
 - a. NYCOM Conference very useful, detailed which workshops she attended.
 - b. Visits to local businesses thanks to Rich Sweeney.
 - c. Ed Levin Jewelry – first Mayor to visit in 30 years.
 - d. Rich is setting up future businesses for visits.
 - e. Hubbard Hall – Arts and Agriculture – how can the village and “arts” folks work together?
 - f. Initial meeting w/County Emergency Manager Bill Cook. Time to redo the plan.
 - g. Hudson Historic River Partnership.
 - h. Tour of Battenkill follow up.
 - i. WISH – sent thank you for our support of the Volunteer Income Tax Program
 - j. Battle of Bennington driving tour. Sat. Jun 7. Part of Hudson Hooick partnership. Wash Co. historical society. How do we get ourselves involved?

- k. Food Pantry – group has come together to raise awareness about rural hunger in our area. Large fundraiser on Aug 2nd. Will be inside the Presbyterian Church. Will include Johnny Cash tribute artist.
 - l. Breakfast with the Mayor – will start including Roundhouse.
4. Local farmer wants to use old landfill (Plains) space to plant.
- a. Mayor Reagan – We’re not doing anything with the spot right now. Possible use for solar farm.
 - b. Trustee Robertson - we are not allowed to dig in the soil to use for solar.
 - c. Mayor Reagan – Possible use of newer solar technologies that don’t require digging in?
 - d. Rich Sweeney - It should be appropriate that he would rent the land if he intends to farm it.
 - e. Trustee Kelly - Since we have no plans for the land for this season, we might as well work out something where we rent it.

TASK: Trustee Robertson will follow up on this and get an idea of going rate to determine rent.

- 5. No FD report. Mayor Reagan talked about cost estimates for roof repair, and asbestos mitigation.
- 6. Mayor Reagan read DPW report. DPW will start working a compressed M-Th work schedule (4x10 hour days).
- 7. Police Report:
 - a. Hiring T. Jansen replacement. Will take a while. Needs to canvass list (if approved tonight). Would like to be ready for June meeting with an actual replacement named.

MOTION:	Allow Chief Bell to begin hiring process vice: Trisha Jansen				
Made by:	Trustee Lederer-Barnes				
Second by:	Trustee Sara Kelly				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

- b. Van Bortel Ford (Rochester) will have three cars available. They buy in bulk on a yearly calendar, so we need to buy when they have them. Earliest to purchase would be July based upon discussion between Chief and Mayor. RLB – can we put a deposit? Can we use reserve? Les Losaw – we can use police reserve funds for a down payment. Les and George should talk offline.
 - i. Rich Sweeney – does this mean we’ll have 5 cars? No, we will sell a car.

- ii. Rich Sweeney – there are cost savings available in the police budget. We will be pricing ourselves out of the business. We don’t get reimbursed for calls outside the service area like with the FD.
 - iii. Chief – If we are the nearest assistance, we will be there to help.
 - iv. Trustee Robertson – We have increased law enforcement challenges.
 - v. Mayor – we need to talk about the future of the village. What services do the villagers still want?
- c. Rich Sweeney - Dog control. Town of Cambridge wouldn’t do anything for us for Dog Control, but we respond to them for Police Call..... Mayor Reagan states that she needs to talk with the Towns and see if there is a tradeoff to swap services.
- d. Chief – Narcan training. Five of our officers have been trained and carry it. Used for potential Heroin overdose. Looking to get others trained. Grant is a cooperative effort with Attorney General, Albany Med, DoH, and Police in order to replace expired/used kits at no charge.
- e. Drug take back program – DEA takes the drugs and incinerates.
8. Youth report – from agenda.
9. Assessor: Final rolls submitted May 1. File will go to county this week, and they will produce the tax bills for the end of May. Bill McCarty noted that his replacement computer was in the approved budget, and wished to know if he could go ahead and purchase computer? Mayor: After June 1. Mayor asked if current system had Windows XP? Bill states “yes,” and Mayor pointed out the importance of being able to upgrade, as did Police. Jim Sweeney pointed out that it may be cheaper to get a business license for 5 copies of Windows 7 to get our outdated systems up to speed until the hardware can be replaced.
10. Zoning Officer report. Reported 5 applications and liquor license processed.
- a. Clerk requested to be able to reimburse 45 dollars to Firefly Graphics for overnight shipping costs for an application that was not actioned due to email forwarding issues while ZEO was in Africa for five weeks.

MOTION:	Reimburse Firefly Graphics for sign application costs				
Made by:	Trustee Robertson				
Second by:	Trustee Kelly				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

- b. Discussion of Sec. 703 f(1) re: Non conforming signs – (RLB); instruct ZEO not to enforce sunset clause. Would be resolution instructing not to enforce.
- c. Trustee Robertson: Sunset clause was set out 5 years by design. Noble Ace has done their sign in compliance. Sure Fine is too tall. If we’re going to make our laws, we should stand behind them.
- d. Trustee Lederer-Barnes: There is a new draft sign law which has not yet been finalized. The new law is supposed to clear up ambiguities. This gives us time while we figure out exactly what we want.

MOTION:	Instruct ZEO Not enforce sunset clause				
Made by:	Trustee Kelly				
Second by:	Trustee Lederer-Barnes				
Vote:	VR	SR	SK	RLB	CB
	Y	A	Y	Y	Y

- 11. ZBA – no report. Minutes are in office.
- 12. Planning Board – Minutes are in office. Richard Sweeney – nothing is happening at present.
- 13. Mayor stated that she wants to reappoint Danielle Robertson for Zoning Board of Appeals and and Planning Board clerk.

MOTION:	Reappoint Danielle Robertson as Zoning Board of Appeals and Planning Board clerk until Mar 2015				
Made by:	Trustee Lederer-Barnes				
Second by:	Trustee Bogle				
Vote:	VR	SR	SK	RLB	CB
	Y	A	Y	Y	Y

- 14. Village Attorney: The Village received 3 proposals, one from up in the Lake George (pulled – distance) region, John Patterson, and Kelly Sellar-Ryan. Patterson reduced his rate, leaving 1900 in budget for litigation, 7000 total for attorney fees. He also reduced rate for court fees. Retainer includes any consultation with board, meetings, etc. Litigation is outside retainer. Trustee Kelly wants to ensure that getting new attorney up to speed on current issues in the village is part of the retainer.

MOTION:	Hire John Patterson – effective immediately. (May 7 – Mar 30 2015) with retainer of 6000 (Trustee Kelly corrected – should be 5500 since this is not a full year) and litigation compensation as stated in proposal.				
Made by:	Trustee Robertson				
Second by:	Trustee Lederer-Barnes				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

15. Historian report as enclosed. Mayor Reagan discussed moving birth/death records back into records room.

16. Library Report as enclosed. Mayor referred everyone to library website in order to see the great programming they have.

17. Village Clerk discussed current efforts to lower our monthly telephone and internet rates, and showed rate comparison with NY-based Primelink fiber optic internet services. Requested approval of board to contract with them.

MOTION:	Contract Primelink for village telephone and internet as can be negotiated.				
Made by:	Trustee Kelly				
Second by:	Trustee Lederer-Barnes				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

18. Village clerk discussed parade application from American Legion for Memorial Day.

MOTION:	Approve American Legion Memorial Day parade permit				
Made by:	Trustee Robertson				
Second by:	Trustee Bogle				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

19. Finance: Reviewed Operating Statement and Unpaid Voucher documents.

20. Ackley Building Update (Trustee Rick Lederer-Barnes):

- a. Heard back from HRP – they had a series of recommendations for edits to bid specifications. One of the additions was a bunch of technical language about the asbestos. Bill not being licensed with asbestos will potentially be a problem. They politely said they donated over 10 hours to help us. They are asking for \$500 to get the final information for the bid spec.

MOTION:	Pay HRP \$500 to get final bid specs				
Made by:	Trustee Robertson				
Second by:	Trustee Sara Kelly				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

- b. Trustee Robertson asked where money should come from. Treasurer Les Losaw stated he would set up a separate line item. Les will set up separate line item.
- c. Mayor Reagan: To move Ackley forward – who will be project manager? Do we need to decide now? Or after bid spec finalized or after bid is released. Decision was to hold off until bid spec finalized.

21. Approval of Previous Board Meeting minutes

MOTION:	Approve 3/5 minutes				
Made by:	Trustee Lederer-Barnes				
Second by:	Trustee Kelly				
Vote:	VR	SR	SK	RLB	CB
	Y	A	Y	Y	A
MOTION:	Approve 4/2 minutes				
Made by:	Trustee Robertson				
Second by:	Trustee Bogle				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y
MOTION:	Approve 4/15 minutes				
Made by:	Trustee Robertson				
Second by:	Trustee Lederer-Barnes				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	A	Y	Y

MOTION:	Approve 4/30 minutes				
Made by:	Trustee Bogle				
Second by:	Trustee Kelly				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

22. Mayor Reagan: Amendment to municipal agreement. Still waiting. A lot email traffic between Andy Kelly, John Patterson, and James Quirk from our insurance company. Our agent suggests we hold off on viewing paragraph until we have an opportunity to explore NYMER quotes. Paragraph change will say that if the village of Greenwich is sued, they will hold Cambridge harmless. Greenwich will put in the same paragraph for themselves so if one is sued then it doesn't go against the other's insurance. Our current insurance wanted an additional \$25K in an escrow until one of the suits working through the system is resolved.
23. Mayor Reagan: Main Street pedestrian project. State can't find the backup, if its going to hold up Cambridge's reimbursement they will reimburse us out of the grant application. We spent well over our match, but they were concerned that it was holding up our reimbursement.
24. Mayor Reagan: Mayor got letter from lady in Maryland to thank us for support of Tour of the Battenkill. Her family has come here for four years to do the race. They've been over the us and around the world and find that the event is a world class promotion and challenging course. Very well handled with so many competitors and support staff.
25. Review of unpaid vouchers.
- a. Trustee Lederer-Barnes: Bill for 1700 for 20x20 gazebo. Was lumber and decking for the actual gazebo. Was put under "Celebrations" wanted to confirm that this was not a rental.
 - b. Discussion of fees relative to dog control. Trustee Lederer-Barnes – are fees reimbursable from perpetrator? Chief – yes, but only if he has have the money....
26. Mayor thanked Eagle for an understanding price structure.
27. Mayor pointed out that Village Clerk is now notary and has supplies to perform as such.

28. Unpaid vouchers:

MOTION:	Pay vouchers for Apr 7 – May 7 pending board audit approval				
Made by:	Trustee Robertson				
Second by:	Trustee Bogle				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

29. Adjournment:

MOTION:	Motion to adjourn				
Made by:	Trustee Lederer-Barnes				
Second by:	Trustee Kelly				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

Meeting adjourned 9:08p.

Respectfully Submitted:

Lance Allen Wang
Village Clerk