

**VILLAGE OF CAMBRIDGE
56 NORTH PARK STREET
CAMBRIDGE, NEW YORK 12816**

Board Meeting: 8/6/2014

Present:

Mayor Valerie Reagan
Trustee Steve Robertson
Trustee Sara Kelly
Trustee Carman Bogle
Trustee Richard Lederer-Barnes
Tom Momberg, Bennington Banner
Asheigh Morris, The Eagle
Asst. Chief Blanchfield, Cambridge FD
Mike Telford, DPW
Chief Geo. Bell, CGPD
Brian McKay, ZEO
Rich Sweeney
John Patterson Jr.
Les Losaw
Lance Allen Wang

1. 7:00p – meeting commenced with Pledge of Allegiance.
2. Read minutes of Jul 2 Board meeting. Minor typos corrected.

MOTION:	Approve 7/2 Board Meeting Minutes				
Made by:	Trustee Kelly				
Second by:	Trustee Robertson				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Abstain	Y

Reading of minutes from 7/8 and 7/22 special meetings waived pending preparation.

3. Mayor: (see Mayor’s Report)
 - Met with NYMIR re: insurance for library and assessing operations. Putting together risk assessments.

FINAL – AS APPROVED AT BOARD MEETING 9/3/2014

- Sign zoning. 5 meetings so far. Very constructive – good discussions re: what sign zoning means, what revisions we’ve made, what we’re trying to say, and saying it CLEARLY. Next meeting will be a “walking” meeting to look at signs, on 8/12.
- Met with freightyard revitalization group. They commented that they like that Village plows parking lot, but would like it done earlier.
- Lions Club concerts successful.
- Hometown vs. Heroin working to build strong community culture. Values of residents will be critical in success. Mayor welcomes additional attendees for the meeting.
- Financials. BST Accounting has been providing oversight, and are providing an on-site accountant. On-site has completed month by month review of cash position for 2013-14. Has almost completed analysis of OUR accounting records for that period.
- Family of Huntly Gordon Mayo is purchasing a memorial bench to be placed in the Village in honor of his memory.
- Thank you letter from Loaves and Fishes for \$50 donation from Village Govt.
- Mayor announced committee assignments.

4. VFD:

- Erica Roll has been interviewed and approved at the Fire Dept. level. She is still pending a background check.

MOTION:	Approve Erica L. Roll as new member of VFD				
Made by:	Trustee Stephen Robertson				
Second by:	Trustee Sara Kelly				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

- Bid spec written up by Chris Callahan for roof
- Need to add line that they are licensed and bonded.
- Need to add line to show proof of current workers comp. insurance.

MOTION:	Approve bid spec as written with modifications and ensure it is returned NLT 27 August 2014				
Made by:	Trustee Carman Bogle				
Second by:	Trustee Sara Kelly				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

5. DPW

- Final blacktop in front of Common Sense next week, by Wed.
- Coila Bridge replaced

6. Police:

- Police committee met on Monday afternoon, did not have candidates in front of it.
- Chris Flynn from Greenwich looking to go to full time.

Interviewed by police committee – want to move him to full time. Already trained. Temporary provisional for full time. Has physical on 8/19.

MOTION:	Move Chris Flynn to temporary full time police officer; permanent status pending results of physical and agility test.				
Made by:	Trustee Richard Lederer-Barnes				
Second by:	Trustee Stephen Robertson				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

- New car arrived and is currently being fitted with equipment.

7. Youth: See report.

8. Assessor: No report. Mayor discussed status of PILOT Payments with Belmont Management, currently being coordinated with White Creek and Cambridge.

9. ZEO: Discussion on temporary fences – should they be treated as permanent fences? Mayor suggests that we not enforce permanent fence laws over temporary fences. No temporary/garden fences within 10 feet of property limits. Team doing update to Zoning Law will make a technical change to the law.

10. PB/ZBA: No meetings.

11. Attorney: Reviewing new policies. Will talk in September about status of legal cases, in Executive Session. Reviewing current lawsuit against village – will be handled by insurance lawyers but V.A. wants to be put in touch with that person to stay in touch. He is working on an indemnity law for Village employees.

12. Historian: See report

13. Library: See report

14. Clerk:

- Policies. Trustee Robertson: Do we need a whistleblower policy? John Patterson: In a Village this size, it is not necessary but could be done. John Patterson: Ensure with new policies that you cover implementation. (Note: Implementation will be through cover letter from Mayor for each policy – LAW).
- Internet policy – remove 4(n). Specify any and all devices capable of facilitation interaction with the internet. Also – ensure that when discussing disciplinary options that we don’t state “will” with regards to particular form of punishment (such as termination), but use “may” to retain options.

MOTION:	Approve Village Internet Policy with specified changes				
Made by:	Trustee Stephen Robertson				
Second by:	Trustee Sara Kelly				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

- Sexual harassment:

MOTION:	Approve Village Sexual Harassment Policy as written.				
Made by:	Trustee Richard Lederer-Barnes				
Second by:	Trustee Carman Bogle				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

- Workplace Violence:

MOTION:	Approve Village Workplace Violence Program as written				
Made by:	Trustee Stephen Robertson				
Second by:	Trustee Sara Kelly				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

15. Finances:

- Make budget adjustment for 13-14. RLB/SR. Approved.

MOTION:	Approve budget adjustments dated 7/6/2014				
Made by:	Trustee Lederer-Barnes				
Second by:	Trustee Stephen Robertson				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

- Abstract of unpaid bills.

MOTION:	Approve July statement of unpaid vouchers pending audit of individual vouchers.				
Made by:	Trustee Sara Kelly				
Second by:	Trustee Stephen Robertson				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

- Operating statement.

- Sales and compensating use tax net allocations. SR / CB. All approve.

MOTION:	Village elects to be paid directly its portion of Washington County's sales and compensating use tax net allocations for CY 2015 and after				
Made by:	Trustee Stephen Robertson				
Second by:	Trustee Carman Bogle				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

16. Ackley – Clerk of the Works.

- a. Trustee Lederer-Barnes – have Clerk of Works attend meeting with affected Landowners? Mayor Reagan: We want them to be a part of any meeting. Have them pull an hour off pre-demo activities. John Patterson: Ensure Police Chief and DPW are part of the meeting, as they will have a role. Also consider having DOT Engineers there.

MOTION:	Accept proposal as presented from HRP Associates for Clerk of the Works activity in the demolition of 15 W Main (Ackley Bldg).				
Made by:	Trustee Richard Lederer-Barnes				
Second by:	Trustee Carman Bogle				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y

17. Adjourn: 9:00PM

MOTION:	Motion to Adjourn				
Made by:	Trustee Carman Bogle				
Second by:	Trustee Sara Kelly				
Vote:	VR	SR	SK	RLB	CB
	Y	Y	Y	Y	Y